

# Library and Knowledge Services



## KnowledgeShare Current Awareness

**What is it?** KnowledgeShare is our targeted current awareness service. Whenever we find high impact documents in your area, we'll let you know. This would consist of summarised evidence; you will not be inundated with primary research articles.

**Why use it?** We give you the latest high-level evidence in your field.

**How does it work?** Your KnowledgeShare profile is created to be as broad or as specific as you need. E.G., you could receive everything published on Autism or limit to receive items related to treatment only.

**An NHS OpenAthens account will help you to make the most of this service, enabling direct access to full text documents where appropriate. You can register at: <https://openathens.nice.org.uk>**

<b>Name</b>		<b>Title</b>	
<b>Job Title</b>		<b>Department</b>	
<b>Work Address</b>			
<b>Email</b>		<b>Telephone</b>	

<b>Condition/Risk Factors</b> (e.g. Autism, Bipolar disorder, Diabetes)		<b>Professional Interests</b> (e.g. patient safety, service design )	
<b>Age Groups</b> (please tick to select)	<input type="checkbox"/> Neonates <input type="checkbox"/> Children & Adolescents <input type="checkbox"/> Adults <input type="checkbox"/> Elderly	<b>Settings</b> (e.g. Hospital, Outpatients, Community)	

**You will initially receive a wide range of publication types. Once you start receiving updates, let us know if you would like to focus on a particular type of publication or evidence level.**

Our systems help to share knowledge across the NHS by connecting staff with one another. We would like to share your information with other NHS staff and students for this purpose\*. If you agree please tick the appropriate boxes:

- Share with other colleagues in the NHS**
- Share with other colleagues in my organisation**

We would also like to contact you occasionally by email. Please tick if you are happy for us to:

- Send you information about the LKS and new publications in health and social care**
- Contact you if you are invited to join a community of practice**
- Recommend colleagues to you who share your professional interests**

You may change these settings at any time at [www.knowledgeshare.nhs.uk](http://www.knowledgeshare.nhs.uk) (using your NHS OpenAthens account).

\*Membership to KnowledgeShare is restricted to staff and students eligible for an NHS OpenAthens account

**Please ensure that you read the statement overleaf, and sign to confirm your agreement**

# Privacy Notice and Membership Declaration

## Using your personal information

We are committed to safeguarding your information. The information you supply will be used to contact you regarding library resources, feedback and evaluation of services. Some personal data is stored digitally and in paper form in order to help deliver library services.

## Sharing your personal information

We share your information with the organisations that supply and manage our library management systems (PTFS –KOHA). We may share your information with other NHS colleagues for knowledge sharing purposes.

## Accessing your personal information

You may log in to our library management systems at <https://cwpt.wordpress.ptfs-europe.co.uk> (using your CWPT Library User ID and Password) to see the data we hold about you and update your details here. You can also request changes to your data or removal from library distribution lists by emailing [Stmichaels.library@covwarkpt.nhs.uk](mailto:Stmichaels.library@covwarkpt.nhs.uk)

## Deleting your personal information

We will delete the data we hold on you after a maximum 2-year period of inactivity (in case you return to use CWPT library services again within this time).

## Further information

For further information on how your information is used, how we maintain its security, and your rights to access it, read the full KnowledgeShare privacy policy online at [www.knowledgeshare.nhs.uk/index.php?PageID=help\\_privacy](http://www.knowledgeshare.nhs.uk/index.php?PageID=help_privacy) or our full privacy policy online at <https://cwpt.wordpress.ptfs-europe.co.uk/policies-procedures-and-library-reports>

## Your declaration

I agree to my data being held as described above. I apply for membership of the Library and Knowledge Service and agree to abide by the Library Service's regulations, as stated below. I accept the NICE/OpenAthens Terms and Conditions; Links for which are provided overleaf.

Sign:

Date:

**For queries or further information, please contact us at:**  
**[Stmichaels.library@covwarkpt.nhs.uk](mailto:Stmichaels.library@covwarkpt.nhs.uk)**