

EBSCO User Guide

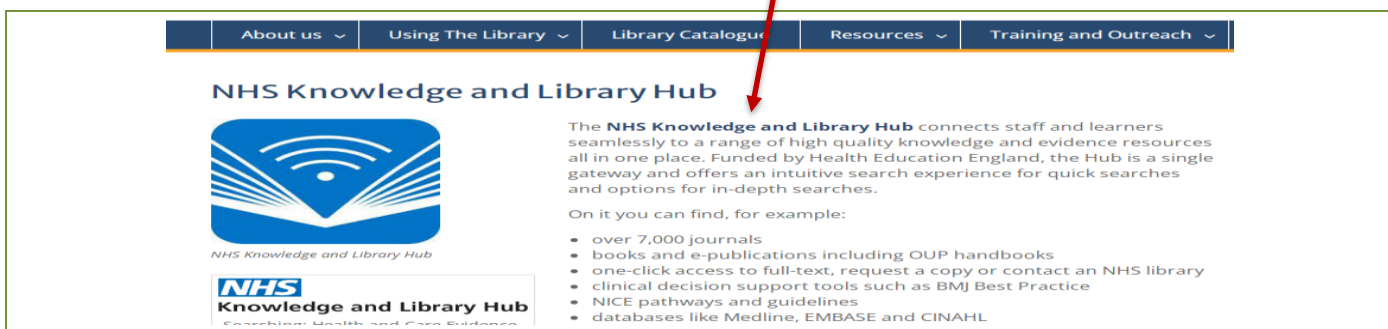
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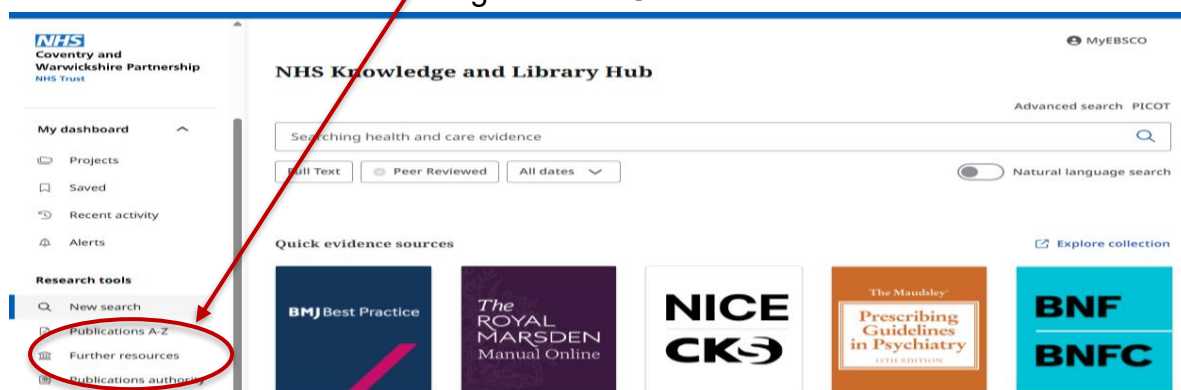
A: Accessing EBSCO Databases and Creating a Personal Account

1. Accessing EBSCO Databases: CINHAL, Medline and Psychology & Behavioral Sciences Collection

- Type <https://cwpt.wordpress.ptfs-europe.co.uk/nhs-knowledge-and-library-hub/> into the address bar and click onto the **NHS Knowledge and Library Hub**



- Click on **“Further Resources”** – Scroll down and click on **“EBSCOhost Databases”** and select a database from the list e.g. Medline Ultimate



- At this point you will be prompted to sign in using your Athens account.

Sign in with an OpenAthens account

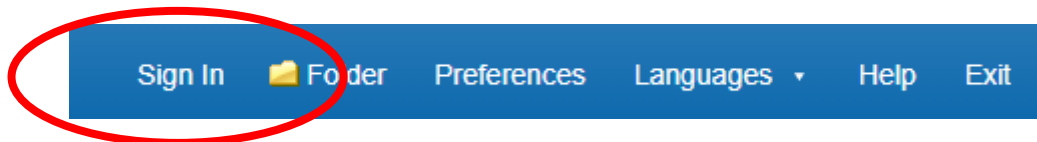
Username

Password

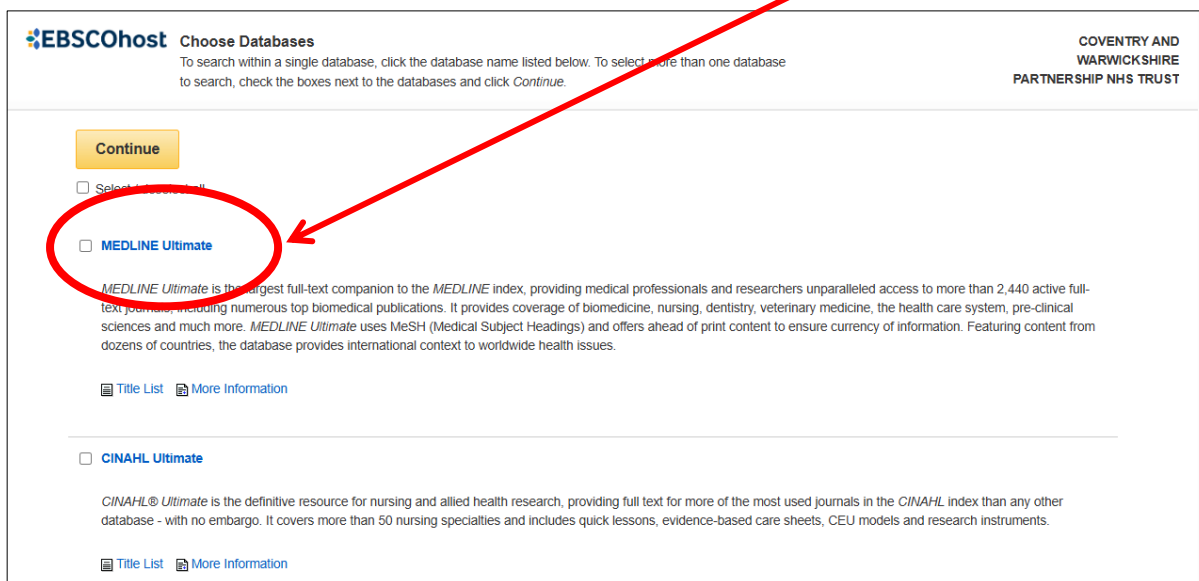
[Sign in](#)

[Problems signing in?](#)

- To enable full functionality (save searches and results) and allow access to your **Folder** (previous searches etc.), click the **Sign In** link on the top bar. First time use you may be asked to Create an Account.



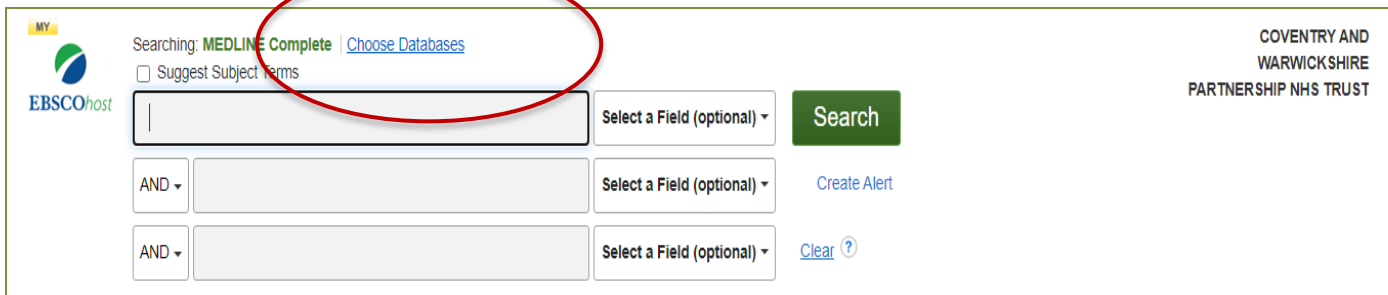
- Select the database you want to search, for instance **MEDLINE**. Then click '**Continue**'.
We recommend searching one database at a time:



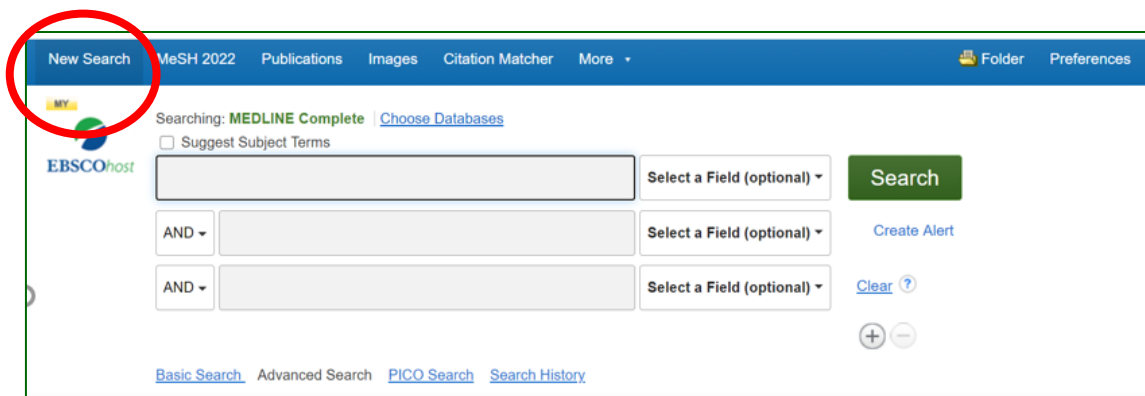
The screenshot shows the EBSCOhost 'Choose Databases' page. At the top left is the EBSCOhost logo. The main heading is 'Choose Databases'. Below it is a sub-heading: 'To search within a single database, click the database name listed below. To select more than one database to search, check the boxes next to the databases and click Continue.' On the right side, it says 'COVENTRY AND WARWICKSHIRE PARTNERSHIP NHS TRUST'. There is a yellow 'Continue' button at the top left. Below it, there are two database options, each with a checkbox. The first option is 'MEDLINE Ultimate', which is circled in red. Below this option is a description: 'MEDLINE Ultimate is the largest full-text companion to the MEDLINE index, providing medical professionals and researchers unparalleled access to more than 2,440 active full-text journals, including numerous top biomedical publications. It provides coverage of biomedicine, nursing, dentistry, veterinary medicine, the health care system, pre-clinical sciences and much more. MEDLINE Ultimate uses MeSH (Medical Subject Headings) and offers ahead of print content to ensure currency of information. Featuring content from dozens of countries, the database provides international context to worldwide health issues.' Below the description are links for 'Title List' and 'More Information'. The second option is 'CINAHL Ultimate', with a similar description and links.



4. If you would like to change your database, from the menu above the search bar you will see the database you are currently searching, and here you can change the database by clicking on **‘Choose Databases’**:

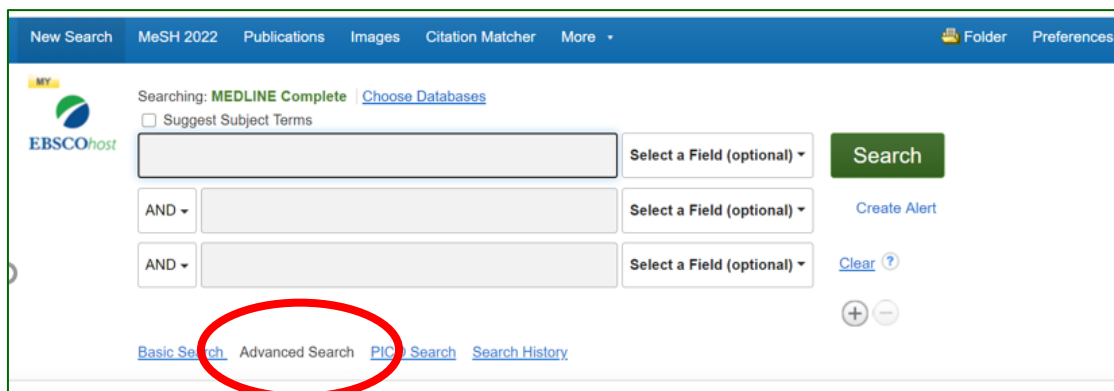


5. Once you have selected a database, you can begin searching. If the screen displayed is not shown, click the **New Search** button in the top left

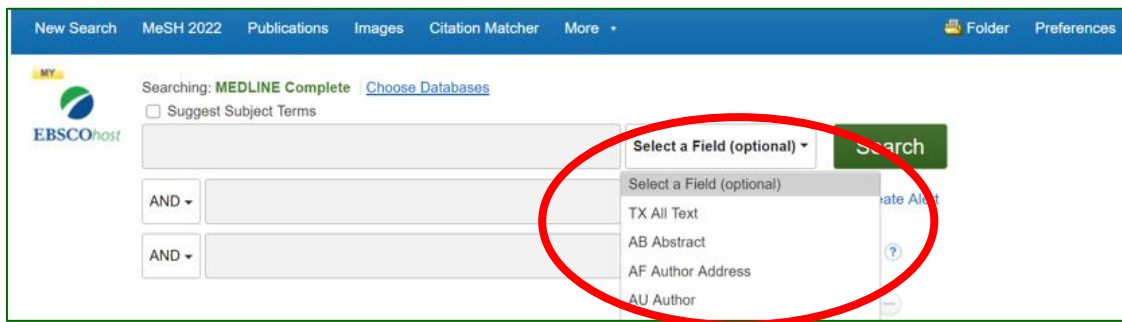


[B: Searching for Terms](#)

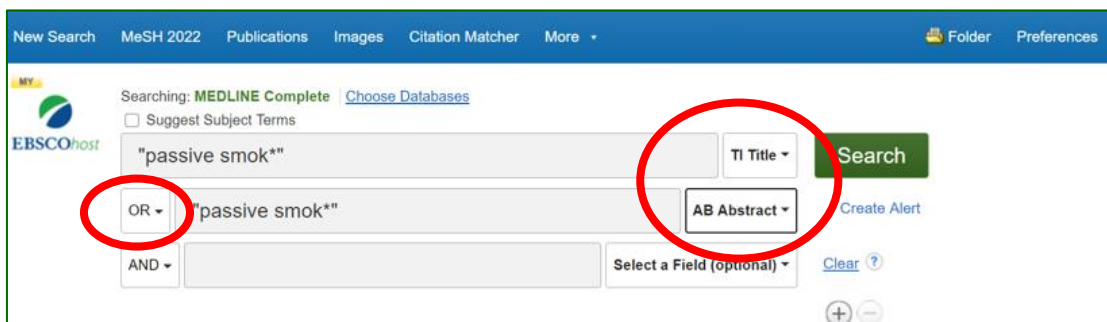
6. To start a search, ensure **‘Advanced Search’** is selected. You can now start entering your search terms in the fields.



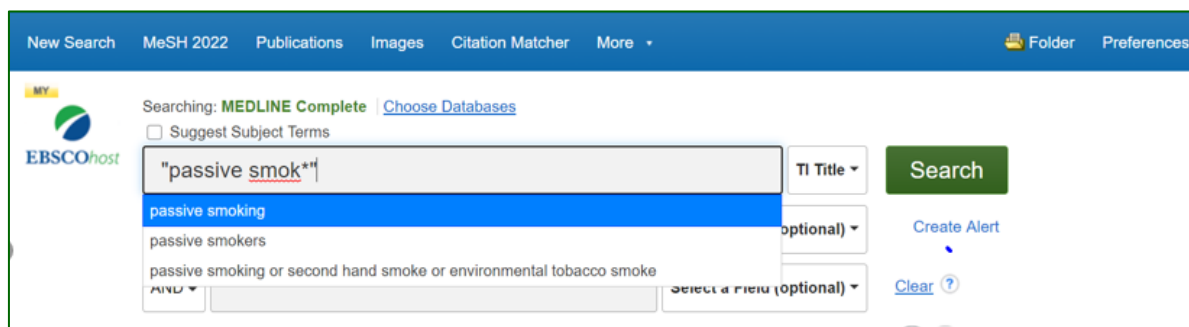
7. To select which fields you would like to search, use the drop-down menus. You can choose to search all text in an item's record, or narrow your search down to specific fields



8. If you want to search more than one specific field, for example, Title and Abstract, you need to search for these on separate rows using 'OR'. Once you've entered your search term, select 'Search':



Note that EBSCO will suggest similar concepts which may be useful as you type. These can be selected by clicking on them:



9. This will generate a results line for your search concept:

The screenshot shows the EBSCOhost search interface. At the top, it says 'Searching: MEDLINE Complete | Choose Databases'. There is a checkbox for 'Suggest Subject Terms' which is currently unchecked. Below this are three search input fields, each with a 'Select a Field (optional)' dropdown menu. A green 'Search' button is to the right. Below the search fields are 'AND' and 'OR' operators with dropdown menus. A 'Create Alert' link and a 'Clear ?' link are also present. At the bottom of the search area are links for 'Basic Search', 'Advanced Search', 'PICO Search', and 'Search History'. Below the search area is a section for 'Search History/Alerts' with links for 'Print Search History', 'Retrieve Searches', 'Retrieve Alerts', and 'Save Searches / Alerts'. There are buttons for 'Select / deselect all', 'Search with AND', 'Search with OR', 'Delete Searches', and 'Refresh Search Results'. A table of search results is shown with columns for 'Search ID#', 'Search Terms', 'Search Options', and 'Actions'. The first result is circled in red and shows 'S1' and the search terms 'TI "passiv smok*" OR AB "passive smok*"'. The search options include 'Expanders - Apply equivalent subjects' and 'Search modes - Boolean/Phrase'. The actions include 'View Results (3,995)', 'View Details', and 'Edit'.

Repeat steps 7 & 8 for all keywords concepts.

C: Searching for Subject Terms (MeSH Headings)

10. To search for Subject Headings, tick 'Suggest Subject Terms':

The screenshot shows the EBSCOhost search interface. The 'Suggest Subject Terms' checkbox is checked and circled in red. The rest of the interface is the same as in the previous screenshot, showing search fields, operators, and search options.

11. Type in what subject headings you want to search for and click ‘Search’:

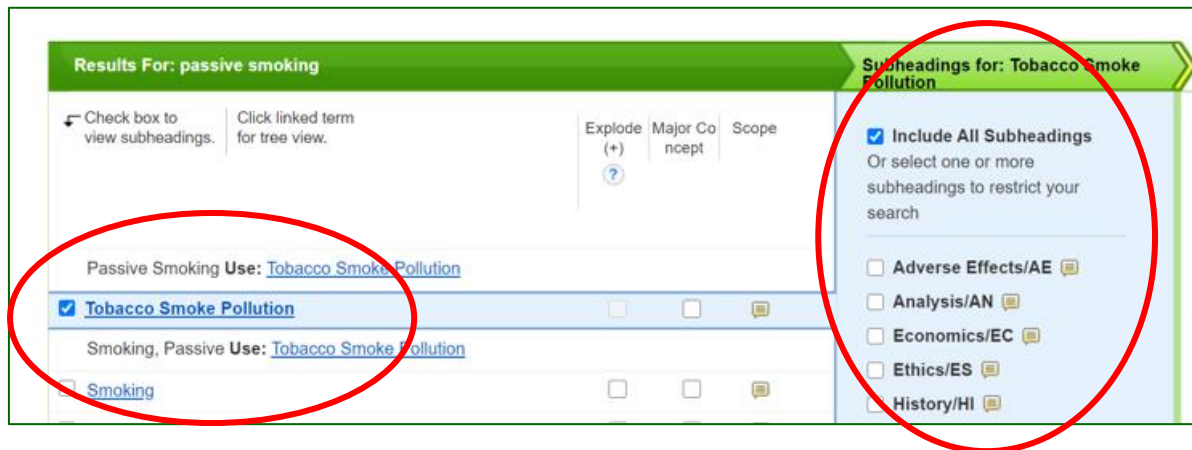
12. The Thesaurus may have exactly what you’re looking for, or offer suggestions to other subjects – have a go at searching for alternative terms too. **Click on the relevant heading if there is one:**

13. Tick the term(s) you want to use, and it will appear on the righthand side.

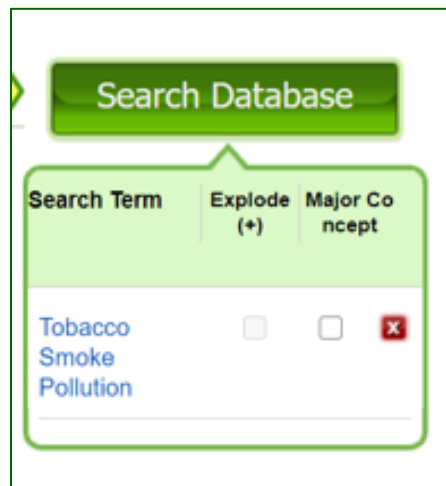
The database will also give you options to apply **Explode** or **Major concept** to the term selected, or to apply **subheadings** to the term; these options can widen or narrow the search.

To find out more about each term, **click on the Scope icon:**





14. Click 'Search Database' to search for the subject heading:

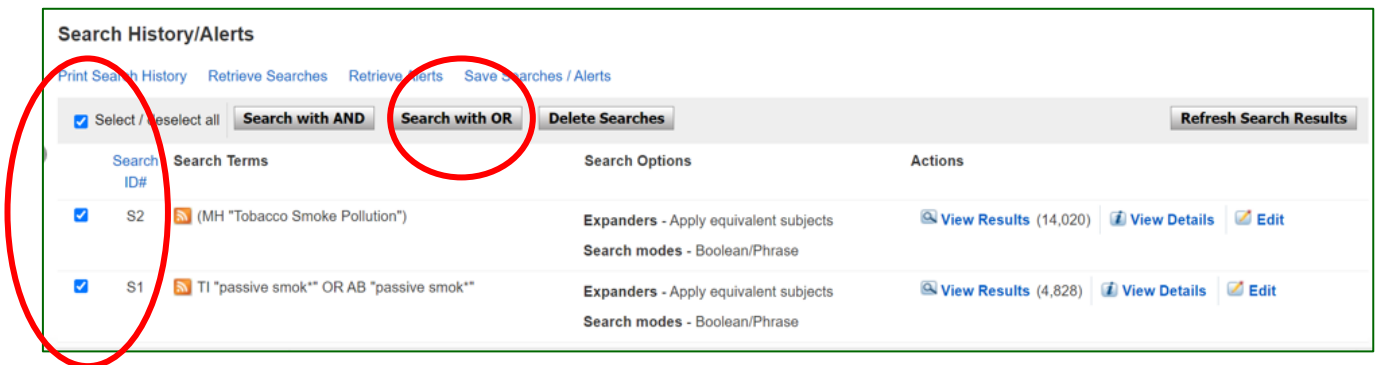


Repeat steps 10-14 for all subject headings.

D: Combining Search Terms and Subject Headings

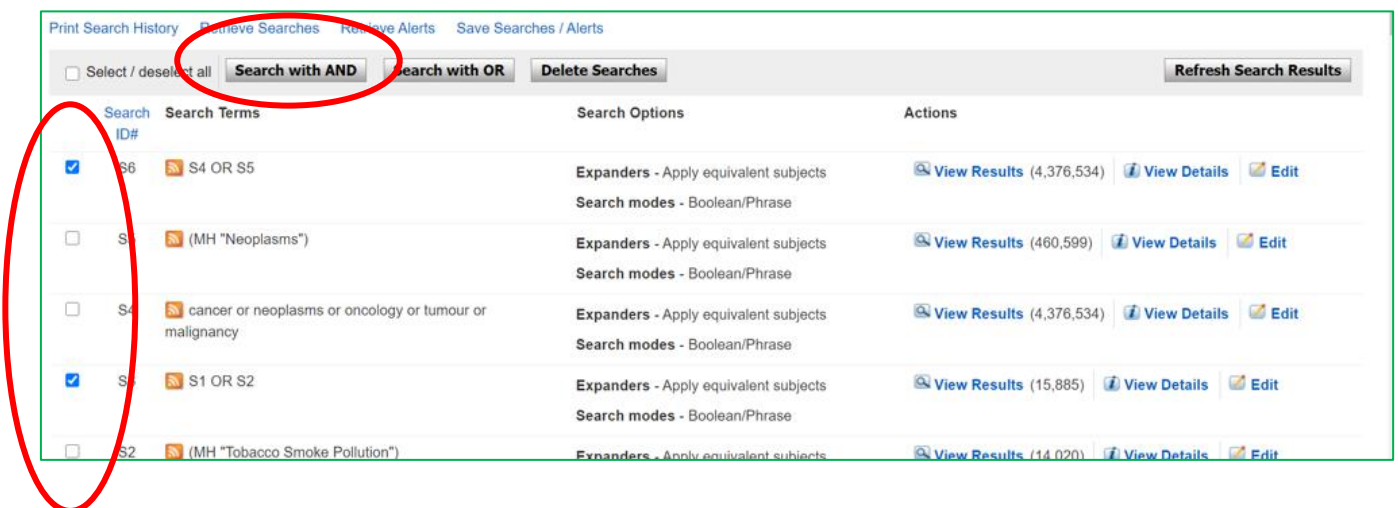


15. Combine your search terms and subject headings by selecting the line numbers you want to combine Then click ‘Search with OR’:



Repeat steps 6 - 15 to search for the rest of your concepts.

16. In the below example, line S3 combines the results for one concept (passive smoking) and line S6 for the second concept (cancer). Once you have searched all your concepts, combine them using “Search with AND”:



E: Filtering and Saving Results

17. To filter or limit your results you will need to click **view results**:

Select / deselect all	Search with AND	Search with OR	Delete Searches	Refresh Search Results
Search ID#	Search Terms	Search Options	Actions	
<input type="checkbox"/>	S7 S3 AND S6	Expanders - Apply equivalent subjects Search modes - Boolean/Phrase	View Results (3,001) View Details Edit	
<input type="checkbox"/>	S6 S4 OR S5	Expanders - Apply equivalent subjects Search modes - Boolean/Phrase	View Results (4,376,534) View Details Edit	
<input type="checkbox"/>	S5 (MH "Neoplasms")	Expanders - Apply equivalent subjects Search modes - Boolean/Phrase	View Results (460,599) View Details Edit	
<input type="checkbox"/>	S4 cancer or neoplasms or oncology or tumour or	Expanders - Apply equivalent subjects	View Results (4,376,534) View Details Edit	

18. On the results page, you can filter down or limit your results by publication date, language, gender etc. on the left-hand side options bar:

Search Results: 1 - 50 of 3,001
Date Newest ▾ Page Options ▾ Share ▾

Refine Results

Current Search

Boolean/Phrase:
S3 AND S6

Expanders
Apply equivalent subjects ✕

Limit To ▾

Full Text

Abstract Available

English Language

From: 1970 To: 2022
Publication Date

Source Types

EBSCO CORONAVIRUS DISEASE (COVID-19) HEALTHCARE RESOURCES

DynaMed COVID-19 Topic

EBSCO COVID-19 Healthcare Resource Center

COVID-19 Portal

1. High-resolution metabolomics of exposure to tobacco **smoke** during pregnancy and adverse birth outcomes in the Atlanta African American maternal-child cohort.

(English) ; Abstract available. By: Tan Y; Barr DB; Ryan PB; Fedirko V; Sarnat JA; Gaskins AJ; Chang CJ; Tang Z; Marsit CJ; Conwin EJ; Jones DP; Dunlop AL; Liang D, Environmental pollution (Barking, Essex : 1987) [Environ Pollut]. ISSN: 1873-6424, 2022 Jan 01; Vol. 292 (Pt A), pp. 118361; Publisher: Elsevier Applied Science Publishers; PMID: 34655695

Academic Journal

Subjects: Premature Birth; Tobacco **Smoke** Pollution analysis; African Americans; Cotinine analysis; Humans; Infant, Newborn; Maternal Exposure; Metabolomics; Placenta chemistry; Pregnancy; Tobacco

[Request this item through interlibrary loan](#)

19. You can save individual results by **clicking the folder icon**. The database will display folders to which you can save the result; **My Folder** is the default option. **Click this link** and the item(s) selected will be saved:

The screenshot shows a search results interface. On the left, there are filters for 'Full Text', 'Abstract Available', and 'English Language'. Below these are date filters for 'From: 1970' and 'To: 2022'. A 'Source Types' dropdown is set to 'All Results'. The main content area displays two search results. The first result is titled '1. High-resolution metabolomics of exposure to tobacco smoke and adverse birth outcomes in the Atlanta African American maternal...' and includes a 'Request this item through interlibrary loan' button. The second result is titled '2. Secondhand Smoke Exposure in European Countries With Different Smoke-Free Legislation: Findings From the EUREST-PLUS ITC Europe Surveys.' A red arrow points to a folder icon in the top right corner, which has opened a dropdown menu with 'My Folder' selected. Another folder icon is circled in red on the right side of the page.

Should you wish to keep the results long term or do multiple search queries we would suggest that you set up individual folders.

20. To export results, click on **Folder**:

The screenshot shows a navigation bar with the following items: 'New Search', 'MeSH 2022', 'Publications', 'Images', 'Citation Matcher', 'More', 'Sign In', 'Folder', 'Preferences', 'Languages', 'Ask-A-Librarian', 'Help', and 'Exit'. The 'Folder' button is circled in red. Below the navigation bar, there is a 'Folder Contents' section with a 'Back' link and a message: 'To store these items in the folder for a future session, Sign In to MyEBSCO.' The EBSCOhost logo is visible on the left, and the Coventry and Warwickshire Partnership NHS Trust logo is on the right.

21. Select the results you would like to export and click on the output format / action

From here you can print or save your results as a file, send them via email, export to reference management software:



My Folder: Articles

1-3 of 3
Page: 1

Select / deselect all Delete Item Copy To Move To

1. [High-resolution metabolomics of exposure to tobacco smoke during pregnancy and adverse birth outcomes in the Atlanta African American maternal-child cohort.](#)

(English) ; Abstract available. By: Tan Y; Barr DB; Ryan PB; Fedirko V; Sarnat JA; Gaskins AJ; Chang CJ; Tang Z; Marsit CJ; Corwin EJ; Jones DP; Dunlop AL; Liang D, Environmental pollution (Barking, Essex - 1987) [Environ Pollut]. ISSN: 1873-8424. 2022. Jan 01. Vol. 292 (Pt A), pp. 119261. Publisher:

Print
E-mail
Save as File
Export

22. As well as saving the results, **we highly recommend saving your search**. To view your search, head back to your Recent Search by clicking the 'Back' option:

MY
EBSCOhost

My Folder
Back

My Folder: Articles

23. Select the search lines and click 'Save Searches / Alerts':

Search History/Alerts

Print Search History Retrieve Searches Retrieve Alerts Save Searches / Alerts

Select / deselect all Search with AND Search with OR Delete Searches

Search #	Search Terms	Search Options	Actions
<input checked="" type="checkbox"/> S7	S3 AND S6	Expanders - Apply equivalent subjects Search modes - Boolean/Phrase	View Results (3,001)
<input checked="" type="checkbox"/> S6	S4 OR S5	Expanders - Apply equivalent subjects Search modes - Boolean/Phrase	Rerun View Details
<input checked="" type="checkbox"/> S5	(MH "Neoplasms")	Expanders - Apply equivalent subjects	Rerun View Details

24. Give your search strategy a name and add a description if you wish.
Click 'Save':

Folder List

Name of Search/Alert:

Description:

Date Created: 1/11/2022

Databases:

- MEDLINE Complete
- CINAHL Plus with Full Text
- Psychology and Behavioral Sciences Collection
- eBook Collection (EBSCOhost)

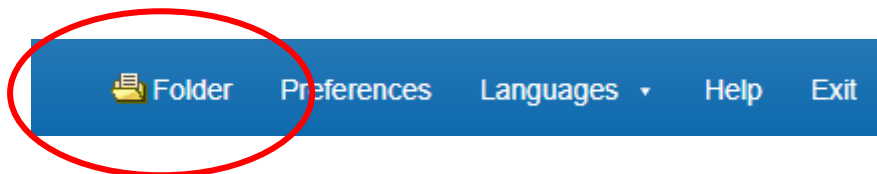
Search Strategy: S3 AND S6

Interface: EBSCOhost

Save Search As: Saved Search (Permanent)
 Saved Search (Temporary, 24 hours)
 Alert

Save **Cancel**

25. You can access your saved searches and saved results from your Folder:



Select your articles of saved searches from the bar on the left:

-
- My Folder
 - Articles (2)
 - Images (0)
 - Videos (0)
 - Companies (0)
 - Pages (0)
 - eBooks (0)
 - audioBooks (0)
 - Checkouts (0)
 - Holds (0)
 - Notes (0)
 - Other Content Sources (0)
 - Persistent Links to Searches (0)
 - Saved Searches (2)



More questions? Book onto a training session with one of our experts:

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